

## OST Collaborative 10/17/13 Meeting Notes

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### Mission Statement:

*To increase access to high quality Out-of-School Time programs that inspire, empower, and educate West Contra Costa County children and youth.*

### Agenda

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### Welcome and Introductions

- Organizations present:
  - YES
  - RYSE
  - A-games
  - WCCUSD
  - City of El Cerrito
  - EBCPA
  - Berkeley Chess School
  - Ed Fund
  - City of San Pablo
  - BACR
  - City of Richmond
  - Toolbox Project
  - BELL
  - Pogo Park

## Energizer/Networking Activity

- “Count to 20”

## Recap from September

- District Strategic Plan Responses sent in
- Feedback on membership meetings
  - Build in networking
  - PD topics to strengthen collaborative
  - Mapping out OST calendar
- Updates
  - Meeting announcements and website has links to articles and notes

## WCCOST Mission and Common Agenda

- Review Mission Statement
  - Will now be displayed at all meetings
- Wallace OST Model
  - 6 action elements will also be displayed at all meetings
  - Selected as OST Collaborative model
    - Thought and action leader in building city-wide OST systems
    - Captures what needs to happen in our collaborative
- Focus on Quality
  - Quality has to be in place in order to get additional funding
  - Collaborative needs common quality standards
  - We can all tackle quality now, later filter out to other 5 elements

## Quality Activity

- Student Experience
  - Engagement, fun – outside of classroom
  - Age appropriate lessons that are challenging
  - Time to socialize
    - Structured and unstructured
  - Relationships w/ adults
    - “not just selling dreams”
    - Listened to, someone to confide in, authentic relationships
  - Emotional safety
    - Comfortable space
    - Healthy relationships/boundaries
    - Structure
  - Hands on, physical engagement
    - Address multiple modes of learning

- Relevant topics/lesson plans
- Chance to showcase skills
- Part of decision-making process
- Acknowledgement of strengths
- Be respected – Voice & Choice
- Physical safety, appropriate safety
- Healthy food options
- Way to express themselves
- Access to technology
  - Opportunities to learn
- Leadership opportunities
  - Opportunities to teach
- Play: experiment, try new things, create
- Ability to fail – learning from mistakes
- Field trips
- Relevant to student's life
  - Meaningful to where they are in life
  - Age appropriate activities, input in programs
- More choices
- Don't underestimate students
- Staff Experience
  - Job satisfaction
  - **Training/PD**
    - Coaching, mentoring
  - **Structure**
    - Organized behavior management protocol/system
  - Opportunities for advancement
  - Safety
  - **Respected/valued**
  - Learning opportunities
  - Creative, conducive environment (space)
  - Input into decision making process
    - Respect for what you have to contribute
  - **Sufficient resources (\$, livable wages)**
  - Community involve/partnership
  - Time (for connecting, planning)
  - Social-emotional support
  - Inspiring
    - To continue opportunity to connect w/ teacher
    - Connect w/ parents
    - Check in w/ sup re expectations
    - Visible manager (on site so you know you're supported)

- Students understand
- Parent/Family Experience
  - **Safe**
    - CPR, 1<sup>st</sup> aid, drug testing, F.B.
  - Procedural/operations
    - How staff is removed
    - Head count
  - Immediate results
    - Skills, academics, sports
  - Homework time
    - Build academic skills
  - Enrichment
    - Sports, arts, etc.
  - Reach new challenges – staff development
    - New experiences
  - Keep programs fresh, cutting edge
  - Feedback from program
    - Able to provide F.B. to program
  - Achievement & success
  - Welcoming environment
    - Acknowledgement
  - **Communication from program**
    - Orientation, outreach, NL, phone
  - Able to be included (as parent)in program
  - Acknowledge cultural differences
  - **Professional staff – boundaries**
    - Youth development trainings
    - Sharing, dress, language
  - Kid excited about program
  - Personal connection w/ adult
    - Attention
  - Structure
    - Plan for each day
    - Goals for each activity
  - What training does staff have
    - Ability for parents to advocate for students (ie special ed students)
  - Students bill of rights
- Next Steps / Goals
  - crosswalk with existing quality standards so we're not starting from scratch: Prime Time, YPQA

### **Summer Data Report**

- (see slides)

### **Announcements**

- WCCOST MOU's Available
- 21<sup>st</sup> Century Grant RFA

### **Next Meeting Date: 11/21/13**

- Conversation about quality standards
  - Upholding all standards at each individual organization, or as the collaboration as a whole?
- More on Summer Data Report